



VCU

VIRGINIA COMMONWEALTH UNIVERSITY

Global Education Office

VCU Immigration Services

912 W Grace St. 4th Floor

P.O. Box 843043

Richmond, VA 23284

Phone: (804) 828-0595 · geois@vcu.edu

Request an I-20 for Change of Status to F-1 Status

Please complete this form and email it to us with the following documents. We will review your request and, if approvable, prepare an I-20 for F-1 status for you. We will let you know by email when the F-1 I-20 is ready so that you can come to our office in person to pick it up. **Please allow up to 3 business days for us to review your request and to prepare your F-1 I-20.**

1. Biodata page of your passport
2. Financial support: government, department, or personal (or immediate family) documents showing you have ready access to the 9-month cost for your VCU program (Bachelor's \$38,535; Master's \$36,263; Doctoral \$33,469).

Please email the completed form and documents to geois@vcu.edu (Subject Line: I-20 for Change of Status to F-1).

Personal Information: to be completed by student

| | | | |
|----------------------|-----------|--------------|--------------------------------|
| Last Name | | First Names | |
| V Number V | VCU Email | Phone Number | Date of Birth (month/day/year) |

US Address:

| | | | |
|----------------|-------|------------------|--|
| Street Address | | Apartment number | |
| City | State | Zip Code | |

Home Country Address:

| | | | |
|---------|----------------|---------|-------------|
| Address | | | |
| City | State/Province | Country | Postal Code |

Student Signature _____

Date _____

Academic Information: to be completed by academic advisor

Academic Program _____ Degree Level _____

Briefly describe the student's academic progress: _____

Number of credits remaining to graduate: _____

Expected date of program completion: _____

| | |
|--------------|------------|
| Advisor Name | Department |
| Phone | Email |

Advisor Signature _____ **Date** _____